

BOARD MEETING MINUTES

FEATHER RIVER FOODS CO-OP BOARD OF DIRECTORS

REGULAR MEETING: April 27, 2026

Approved at May 25, 2026 meeting.

Time: 5:06 pm – Meeting called to order by Ian Schrammel.

Location: Google Meet and white house Admin. Building

Board members present: Tim Jones, Jen McCallan, Kate Rahmeyer, Michelle Ryback, Ian Schrammel, Emma Talamantes, and Tina Love (on Google Meet)

Board members absent: Marissa Rudder, Clare Churchill

Board Facilitator: Ian Schrammel

Board Educator: Jen McCallan

Minutes taken by: Kendrah Fredricksen

Staff present: Marcie Wilde, Kendrah Fredricksen

Welcome guests: Nance Reed

Agenda for April 27, 2026, Review & Approve:

- *Ian moved to approve the agenda with changes; Tim seconded. Motion carried.*

Approve Minutes of March 2026

- *Ian moved to approve the minutes; Jen seconded. Motion carried.*

Board Education – Jen: “Should Ultra-Processed Foods Be Off the Menu?”

- This was a discussion from NPR’s Science Friday program and info from a CA website
- See handout/slideshow
- Food Pyramid has changed and is now shown upside-down
- This is the first time the USDA has called out ultra-processed foods
- Currently there is no legal definition of ultra-processed (e.g. high in sugar, salt, additives)
- In October 2025, CA passed a bill (which will go in affect in a few years) defining ultra-processed foods – will be banned in school lunches – defines “functional ingredients” – high amounts of saturated fat, sodium, added sugars, etc.
- Ultra-processed foods tend to be cheap and that’s all some people can afford
- What is the coop’s role in this discussion?

Reports:

Manager’s Monthly Report March 2026:

- Total Sales both stores = \$424,598 – increase of 4% compared to prior year

- Quincy = \$286,699 – increase of 8%
- Portola = \$137,899 – decrease of 4% (partially due to temporary closure of deli)
- **March Round-up** – Quincy = \$767.06 (PCT Pounder’s Promise), Portola = \$316.58 (Long Valley Charter School)
- We tried Winter Hours this year and now we’re back to regular hours – did not see a decrease in sales.
- Marcie attended NOC Fly-In (representatives from 20 coops across the country attended) – through NCG – she was able to lobby for organic agriculture; USDA organic label is in jeopardy – no one is inspecting imported product (due to staff loss); the Farm bill needs to pass for this and other reasons.
- Internet connectivity problems in Quincy – it was a PST problem – they upgraded the router. (Ian suggested a back-up internet service for the registers. Marcie said it must be a secure service.) There is a plan in place for upgrades, but it will be costly.
- CCOA – started changing our common chart of accounts to match NCG’s suggested practices. Irene is in the process of learning this new system.
- 237 Lawrence St. – was pre-escrow at writing of report. We are now officially in escrow.

B4 – Membership and Patronage – We are in compliance with this policy. Member/owners have meaningful participation. Board election outcome in April 2026 – 110 votes (quorum minimum is 100 votes). When new members enroll, they are given a lot of information about how coop works and their role. Last year had 3 membership withdrawals. Patronage dividend reviewed with board.

- *Ian moved to approve B4 report, Emma seconded. Motion carried.*

B5 – Customer Experience – We are in compliance with this policy. Health inspections, safety, store behavior policy (e.g. customer misconduct). Board is informed when members are banned from the store. GM must be responsive to customer needs. Customer counts – are increasing (Quincy saw 6.4% increase in 2025 over 2024. Portola saw 7.3% increase.) Customer service standards are defined in job descriptions. Suggestion boxes. Last year received 82 product comments and 6 general comments. Passed inspections in both stores, no customers were hurt last year, no recalls. 3 incidents of customer misconduct. Info can be found in employee handbook.

- *Ian moved to approve B5 report, Tim seconded. Motion carried.*

Old Business:

Provisions Update – new special-order platform – place order online, may pay online, and pick-up at store. Will go live at the end of May. Will be tested with Sendero.

Lawrence St. Update – We have entered escrow – until June 30th. We have a promissory note with current owner.

New Business:

Farewell to Ian and Clare – thank you for all your work! Tim read a note from Clare.

Welcome Michelle Ryback and Tina Love –

- *Ian moved to seat the new board members, Michelle Ryback and Tina Love. Emma seconded. Motion carried.*

Board Officer Elections:

Nomination for President – Emma Talamantes

- *Kate nominated Emma; Jen seconded. Motion carried.*

Nomination for Vice-President – Marissa Rudder

- *Emma nominated Marissa; Kate seconded. Motion carried.*

Nomination for Secretary – Kate Rahmeyer

- *Jen nominated Kate; Tim seconded. Motion carried.*

Nomination for Treasurer – Tim Jones

- *Emma nominated Tim; Kate seconded. Motion carried.*

See Google spreadsheet 2026 BOD Committee Roster – for committee chairs and members.

BOD Meeting Dates – 4th Monday of the month, except November will be the 30th

Board Education schedule:

- May – Kate
- June – Jen
- July – Marissa
- September – Michelle
- October – Tim
- November – Tina

Board Strategy & Planning (Retreat) Date – possible field trip (to include Portola store?) – Friday, September 18th

Committee Reports:

- Board Development – Election is finalized.
- Membership – Planning Annual Meeting for Sun. June 7th at 5 pm at Vet’s Hall, with Trivia.
- Finance – Met Mon. April 20th – Discussed distributing Patronage Dividends. \$26,241 is total “Dividend-able” income – lower than previous year. Because of the current expansion project, the committee recommends that dividends should not be paid out to member/owners.
 - Tim moved to not pay out dividends this year and to use that income to help fund the expansion project. Jen seconded. Tina abstained. Motion carried.

- Marcie will provide copies of past years' letters explaining why dividends were not paid out so that the Finance committee can create appropriate letter for this year.

Next Finance meeting will be May 18th 5 pm at white house – topic: quarter 1 financials.

- Policy – Kate will schedule quarter 2 meeting soon.
- Executive – Emma will schedule a meeting via email. Need to do Marcie's review.
- Farmers Market – The committee discussed musicians and increasing the budget to pay them. They will meet again next week. They are getting some new vendors.

Closings:

Board Member Check In: N/A

- Review Decisions, Tasks, Assignments: Emma will share board calendar with new members, she will share new board roster with everyone.
 - Marcie will work with Kendrah on Newsletter, including the announcement of new board members
 - Need to form Ad Hoc Committee to discuss plans, contracts, etc. for new building. (Watch for email from Marcie.)
 - Consider doing a Brown Act Training – if it applies to co-op. (Marcie will see if we need to do this.)
- **Review Board Calendar (May):**
 - Review Reports, due Board self-assessment survey
 - **Next BOD Meeting:** May 25th, 2026, at 5pm.
 - **Summary for Employee Memo:** Emma

Adjourn Meeting:

- *Emma moved to adjourn the meeting, Kate seconded. Motion carried. The meeting was adjourned at 6:54 pm.*

Closed Session: N/A

Note: The Outreach Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The Outreach Coordinator posts the final minutes in the board Google Drive folder, and the Outreach Coordinator posts in the store and on the FRFC website.