

BOARD MEETING MINUTES
FEATHER RIVER FOODS CO-OP BOARD OF DIRECTORS
REGULAR MEETING: February 23, 2026
Approved at March 23, 2026 meeting.

Time: 5:00 pm – Meeting called to order by Ian Schrammel

Location: White house and Google Meet

Board members present: Clare Churchill, Ian Schrammel, Emma Talamantes, Marissa Rudder, Tim Jones, Jen McCallan

Board members absent: Kate Rahmeyer

Board Facilitator: Ian Schrammel

Board Educator: Marcie – Next level NCG

Next month (March): Emma

Minutes taken by: Kendrah Fredricksen

Staff present: Marcie Wilde, Kendrah Fredricksen

Welcome guests: Nance Reed (in-person)

Agenda for February 23, 2026, Review & Approve:

- *Ian moved to approve the agenda, Jen seconded. Motion carried.*

Approve Minutes of January 2026

- *Ian moved to approve the minutes, Clare seconded. Motion carried.*

Board Education (Marcie): Next Level NCG

- See NCG handouts (on Google drive): Next Level Initiative, Common Chart of Accounts, Frequently Asked Questions
- Trying to standardize and modernize financials across all coops
 - We will be upgrading Quick Books
 - Financials will be changing – all discounts will be in line with sales/departments
 - Enhances collaboration, increases efficiency and lower costs, improves strategic decision-making, streamlined operations, gives us greater access to information from other co-ops
 - This will be part of our NCG contract (they pay the costs)

Reports:

- Manager's Monthly Report **January 2026:** \$368,584 in sales at both locations, increase of 3% compared to prior year
 - Quincy - \$240,866 – increase of 5.2% over prior year
 - Portola - \$127,717 – decrease of .8% over prior year
 - Round-up = Quincy \$460.49 for Greenville Rotary, Portola \$402.74 for Plumas Ski Club

- Portola store was closed one day for electrical updates
- Farmers Market – hired Alison Flagler who is working on this part-time
- Listening Session – 40 members attended – good reception and discussion
- Provisions Special Order Program platform will be ready to go in March
- Deli in Portola has been closed for now – will reevaluate in the Spring
- B8 Board Logistical Support – in compliance
 - A staff person is assigned to board, etc.
- *Ian moved to approve B8 Reports, Tim seconded. Motion carried.*

Old Business:

- Quincy Refrigeration Issues Update – working on getting the company from Reno back; issue with defrost and drainage on walk-in freezer unit; Produce cooler – temperature regulation unit issue (should be covered by warranty – waiting on Nick); Deli cooler – fan broke and had to be replaced.

New Business:

- Election: Article & Bios – Article needs to be written for the Scoop (see previous years' articles) – Clare will work on this. The article should be sent out by early March. We could extend board election season if we don't get more than one candidate.

Committee Reports:

- Board Development – Tina Love has turned in her application and bio. Hoping to hear from the other two by the end of the week. Clare and Emma will follow up.
- Membership – Annual meeting will be Sunday, June 7, 2026 at 5 pm, probably at the Vet's Hall.
- Finance – Met last Wednesday, reviewed reports and statements. Lucinda attended along with committee members and Irene. Next meeting will be March 18th.
- Policy – Has not met since last board meeting.
- Executive – Has not met since last board meeting. Worked on Marcie's review via email. This has been finalized and signed. Ian will send out Doodle Poll to pick date for next meeting.
- Farmers Market – Committee met with Ali. Reviewed and discussed rules and regulations. Discussed how things have changed since Plumas Arts has left the committee (e.g. musicians at the market). Next meeting will be March 4th. Discussed the location (Rich Bar) and the pros and cons of this venue.

Closings:

- **Board Member Check In:**
 - Marissa requested to be left off emails while she is on maternity leave.
- **Review Decisions, Tasks, Assignments:**
 - Approved minutes; approved B8 report; annual meeting poll sent out: Ian will do employee memo.
- **Review Board Calendar (March):**

- Election for Coop Board.
- Membership committee – needs to select “Member of the year.”
- Emma will facilitate Board Education next month.
- **Next BOD Meeting:** March 23rd, 2026, at 5pm.
- **Summary for Employee Memo:** Ian Schrammel

Adjourn Meeting:

- *Ian moved to adjourn the meeting, Clare seconded. Motion carried. The meeting was adjourned at 6:00 pm.*

Closed Session:

During the closed session we reviewed a letter from a member expressing her concern over not feeling informed as a member. The Board and GM discussed ways to improve in this area, with one suggestion to print all newsletter articles and put them in the Board info binders at each store.

The Board tabled their monitoring C1-C4 policies until March.

The Board discussed the Board succession plan for the new election cycle.

Ian motioned to approve the GM to draft a purchase agreement for 237 Lawrence Street, Quincy, CA. Tim seconded, the motion was carried unanimously.

Note: The Outreach Coordinator makes approved changes to the prior meeting’s minutes and forwards the final version to the board secretary and the board president. The Outreach Coordinator posts the final minutes in the board Google Drive folder, and the Outreach Coordinator posts in the store and on the FRFC website.