

**MINUTES**  
**FEATHER RIVER FOODS CO-OP BOARD OF DIRECTORS**  
**REGULAR MEETING**  
November 18, 2021

**Time:** 5:00 pm Meeting called to order by Gia, President

**Location:** 269 Main St, Quincy CA.

**Board members present:** Gia Martynn, Piers Strailey, Dana Krinsky. Wayne Cartwright, [Scott Stirling](#), Melissa Lopez

**Board members absent:** Aubrey Pickerell,

**Minutes taken by:** Nova Collinson

**Also present:** Marcie Wilde, GM, Nova Collinson, Human Resources.

**Welcome guests:** Nance Reed

**Open Forum/Announcements:**

**Approval of November 18th, 2021 Agenda:**

Wayne motioned to approve; Dana seconded. Agenda approved.

marcie made a comment about the portola line item

**Approval of October 21st, 2021 Minutes:**

Piers motioned to approve; Mellissa seconded. Minutes were approved.

**Board Education:**

Scott presented and discussed the topic of Supply Chains.

**Upcoming board education:**

**Board Ed 2022 lineup**

**January 2022 - Gia Martynn**

## **Manager's Report:**

The general manager's report for October 2021 was discussed and the board accepted the report.

## Note improve easew

### Old Business:

- **Bylaws:**
  - Scott motions to approve by law modifications, Mellisa Second. Modifications Approved
  - Section 1.1 modification accepted
  - Section 4.8 modification
  - Gia to make official edits to bylaws. Once complete Marcie to update the website.
- **Membership Message**
  - Scott to send a message about upcoming election
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### New Business:

- **GM/Board Evaluations**
  - Will discuss more during the January meeting. Discussed the changes that will take place with the implementation of policy governance.
- **Board Meeting Dates Jan-April 2022**
  - To continue with the 3rd thursday of every month
    - January 20, 2022
    - February 17, 2022
    - March 17, 2022
    - April 21, 2022
- **Board Election Timeline**
  - Same as 2021
  - Jan 1-31 identified
  - Jan 31 deadline declination/photo
  - February review/approve candidates and bios
  - March Elections
- **Staff Meetings**
  - Next managers meeting December 6th

- Department Meetings ongoing quarterly
- Portola November 11th
- Annual All Staff Meeting to be held January or February 2022; TBD.  
Looking to rent the theater or vets hall

### **Committee Reports:**

- **Board Development:**

- met november 2nd; discussed several items. Requested a list of current members from Marcie.
- Short list of potential candidates identified. Scott to give Nova a list for entering in the minutes.
- Shooting for early december to have next meeting; to approve board materials for election

- **Membership:**

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- **Finance:**

- Nov 8th, reviewed credit cards, bank statements, and reconciliation; went well
- Next meeting Dec 6th, 2022 5pm

- **Policy:**

- Have not met, TBD

- **Executive:**

Have not met, will set a date to sit with the management team for a meeting.

### **Closing:**

### **Board Member Check In**

Overall sentiment was great. Discussing the supply chain helped them to understand what lies ahead. Members are taking advantage of the columinate training while they are in the 6 month membership.

### **Review Decisions, Tasks, Assignments:**

- Gia to make changes to bylaws, marcie to update website
- The BD committee will get election materials from Marcie in December to review/ Approve.

- The BD committee sent Marcie a letter to the community about board elections.

**Review Board Calendar:**

- December no meeting

**Next BOD Meeting:** January 20th, 2022 in Quincy and via Zoom; Board Meetings are held the 3<sup>rd</sup> Thursday of each month.

**Summary for Employee Memo:** Gia will email Marcie.

**Adjourn Meeting:**

Gia motioned to adjourn the meeting; Aubrey seconded. The meeting was adjourned at 6:11pm.

**Closed Session:**

No closed session was held.

Note: The Member Services Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The secretary posts the final minutes in the board Dropbox, and the Member Services Coordinator posts in the store and on the QNFC web site.