

**MINUTES**  
**FEATHER RIVER FOODS CO-OP BOARD OF DIRECTORS**  
**REGULAR MEETING**

January 17, 2022

Approved at February 17, 2022 meeting

**Time:** 5:00 pm Meeting called to order by Gia, President

**Location:** Remote due to positive covid case increase in Plumas County

**Board members present:** Gia Martynn, Piers Strailey, Dana Krinsky. Wayne (arrived at 5:05P) Cartwright, Scott Stirling, Melissa Lopez, Aubrey Pickerell

**Board members absent:** NONE

**Minutes taken by:** Nova Collinson

**Also present:** Marcie Wilde, GM, Nova Collinson, Human Resources.

**Welcome guests:** Nance Reed, [Cindy Leland](#), Kendrah Fredricksen

**Open Forum/Announcements:**

Marcie announced the hiring of our Board Support person, Kendrah Fredricksen.

**Approval of January 20th, 2022 Agenda:**

Piers motioned to approve; Melissa seconded. Agenda approved.

**Approval of November 18th, 2021 Minutes:**

Wayne motioned to approve; Piers seconded. Minutes were approved.

Update Melissa's name spelling; delete Nova's notes, Capitalize Thursday, Declaration to replace Declination

**Board Education:**

Gia presented and discussed the topic of GM Compensation and Evaluation

**Upcoming board education:**

**Board Ed 2022 lineup**

**January 2022 - Gia Martynn**

**February 2022 - Melissa Lopez**

**March 2022 - Aubrey Pickerell**

**3rd Quarter Report:**

The general manager's report for October 2021 was discussed and the board accepted the report.

### **Manager's Report:**

The general manager's report for October 2021 was discussed and the board accepted the report.

### Note improve ease

#### Old Business:

- **Board Elections:**
  - No applicants as of 01/20/2022
  - Need to set up a candidate orientation. Planning for the first week of February based on applications received.
  - Marcie mentioned we can do an extension if necessary.
- **Policy Governance:**
  - The Policy Committee has a policy register ready for review; more to come in February. Progress is being made toward policy governance.
- **Membership Message**
  - Article to be written about Melissa

#### New Business:

- **Board Evaluations**
  - Everyone to complete the board evaluation and send Aubrey their assessments by 02/10/2022. Aubrey will create a report for review at the meeting
- **Annual Meeting**
  - Friday June 17th, 2022 early evening; outdoor venue TBD.
  - Planning for an in-person meeting
- **Managers Meeting**
  - **NEED HELP HERE**
- **Board Meeting Dates Jan-May 2022**
  - To continue with the 3rd Thursday of every month
    - February 17,2022
    - March 17,2022
    - April 21,2022
    - May 20,2022

## **Committee Reports:**

- **Board Development:**
  - Did not meet; but did get a letter over to Marcie
  - TBD next meeting
- **Membership:**
  - Meeting on Jan 12th,2022 discussed the annual meeting
  - Looking for membership committee support
  - Next meeting TBD in February
- **Finance:**
  - Meeting on December 6th,2022 to review 3rd Q 2021
  - Meeting on January 10th,2022 draft budget reviewed
  - Next meeting February 7th 5pm, bank statements and final 2022 budget. Meeting to be virtual
- **Policy:**
  - Meetings held in December and January; two consultations with Ben as well
  - Piers to send out an email to set next meeting date prior to their next consultation with Ben, which will be held on 02/16/2022
- **Executive:**
  - Meeting on Jan 11th,2022 to discuss contract renewal
  - TBD with Marcie on her contract renewal

## **Closing:**

### **Board Member Check In**

Positive sentiment; Piers spoke about Marcie's job well done in her first year. Aubrey mentioned she missed in person meetings. Overall, the board is looking forward to next year.

### **Review Decisions, Tasks, Assignments:**

- Melissa Board Education for February
- Set a date for candidate orientation after we see how many candidates apply
- Gia to send out a draft policy register by the first of the month.
- Gia will work with Melissa to write an essay for next month
- All directors to complete board assessment by 02/10/2022

### **Review Board Calendar:**

**Next BOD Meeting:** February 17th, 2022 in Quincy and via Zoom; Board Meetings are held the 3<sup>rd</sup> Thursday of each month.

**Summary for Employee Memo:** Gia will email Marcie.

**Adjourn Meeting:**

■ motioned to adjourn the meeting; ■ seconded. The meeting was adjourned at 6:28pm.

**Closed Session:**

A closed session was held.

Note: The Member Services Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The secretary posts the final minutes in the board Dropbox, and the Member Services Coordinator posts in the store and on the QNFC web site.