

MINUTES
QUINCY NATURAL FOODS CO-OP BOARD OF DIRECTORS
REGULAR MEETING
June 17, 2021

Time: 5:00 pm Meeting called to order by Gia, President

Location: 269 Main St, Quincy CA.

Board members present: Gia Martynn, Piers Strailey, Dana Krinsky. Wayne Cartwright & Aubrey Pickerell (joined remotely).

Board members absent: [Scott Stirling](#)

Minutes taken by: Amber Hughes

Also present: Marcie Wilde, GM, Amber Hughes, Marketing & Member Services.

Welcome guests: Kelly Williamson

Open Forum/Announcements: Board Members and staff introduced themselves.

Approval of June 17th, 2021 Agenda:

Gia motioned to approve; Piers seconded. Agenda approved.

Approval of May 20th, 2021 Minutes:

Gia motioned to approve; Piers seconded. Minutes were approved.

Board Education:

Gia presented and discussed the topic of Board Policy and Governance.

Upcoming board education:

Board Ed 2021 lineup

July - Wayne Cartwright – grocery business trends.

September – Piers Strailey – TBD.

Manager's Report:

The general manager's report for May 2021 was discussed and the board accepted the report.

Old Business:

- **Annual Meeting Review:**
Overall feedback was positive. Trivia was a hit!
- **Board Retreat Update:**
June 27, 1-4 p.m. Topic will include Policy Governance along with how to work in google drive.
- **Board Compensation policy revision:**
Compensation policy revision was reviewed. Gia motioned to approve; Pierce seconded. Board Compensation policy was approved.
- **Upcoming Membership Monthly Message Reminder:**
 - July: Wayne
 - August: Piers

New Business:

- **Year end financials:**
Marcie shared a recap of 2020 financials. Gia motioned to approve; Piers seconded.
- **Patronage dividend letter:**
Gia motioned to approve as presented; Dana seconded. Patronage dividend letter was approved.
- **Board Vacancy:**
Amy Napoleon resigned. The Board will appoint a new member through the Board Vacancy policy.
- **Board Contact info for Staff:**
Board contact information was discussed.
- **All Staff meeting:**
Marcie reviewed the Quincy store, June 10th, all staff meeting. Next meeting TBA.

Committee Reports:

- **Board Development:**

Has not met. Next meeting TBA.

- **Membership:**

Has not met. Next meeting TBA.

- **Finance:**

Met June 1st reviewed 1st quarter report, credit card statements, annual report, and profit/loss of 20/21. Next meeting August 11th.

- **Policy:**

Met June 14th. Legacy policy was drafted and Board Compensation policy was revised. Next meeting is July 7th.

Executive:

Met on May 24th, Marcie had her 3 month review and Columinate was discussed. . Next meeting TBA

Closing:

Review Decisions, Tasks, Assignments:

- Board education: July 9th - Wayne
- July message from Board: July - Wayne
- Aubrey will contact Liz about Board vacancy
- Gia will finalize the Board retreat agenda.

Review Board Calendar: The board calendar was reviewed.

Next BOD Meeting: July 15th, 2021 in Quincy and via zoom; Board Meetings will now be held the 3rd Thursday of each month.

Summary for Employee Memo: Gia will email Marcie.

Adjourn Meeting:

Gia motioned to adjourn the meeting; Piers seconded. The meeting was adjourned at 6:34.

Closed Session:

No closed session was held.

Note: The Member Services Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The secretary posts the final minutes in the board Dropbox, and the Member Services Coordinator posts in the store and on the QNFC web site.