

**MINUTES**  
**QUINCY NATURAL FOODS CO-OP BOARD OF DIRECTORS**  
**REGULAR MEETING**  
July 15, 2021

**Time:** 5:01 pm Meeting called to order by Gia, Board President

**Location:** 269 Main St, Quincy CA.

**Board members present:** Gia Martynn, Piers Strailey, Dana Krinsky, Wayne Cartwright & Aubrey Pickerell (joined remotely), Scott Stirling

**Board members absent:**

**Minutes taken by:** Amber Hughes

**Also present:** Marcie Wilde, GM, Amber Hughes, Marketing & Member Services.

**Welcome guests:** Nance Reed

**Open Forum/Announcements:** Gia Welcomed our guest.

**Approval of July 15th, 2021 Agenda:**

Gia motioned to approve; Scott seconded. Agenda approved.

**Approval of June 17th, 2021 Minutes:**

Piers motioned to approve with changes; Wayne seconded. Minutes were approved.

**Board Education:**

Wayne presented and discussed the topic of Grocery business trends.

**Upcoming board education:**

**Board Ed 2021 lineup**

**September** – Piers Strailey – TBD.

**October** - Dana Krinsky

**Nov** - Scott Stirling

**Jan** - [Gia Martynn](#)

## **Manager's Report:**

The general manager's report for June 2021 was discussed and the board accepted the report.

## **Old Business:**

- **Board Retreat and Goals review:**  
Goals were reviewed and agreed upon.
- **Policy Governance:**  
Columinate cost and dates were discussed.
- **Board Vacancy:**  
The process of recruiting a new Board Member was discussed.
- **Upcoming Membership Monthly Message Reminder:**
  - August: Piers - TBA
  - September: TBA
  - October: Aubrey - CAD

## **New Business:**

- **1st Quarter financial report:**  
The 1st Quarter financial report was reviewed. Wayne motioned to approve with changes; Piers seconded. The 1st Quarter financial report was approved.
- **Legacy Board Member policy:**  
The legacy Board Member policy was reviewed. Gia motioned to approve; Piers seconded. The policy was approved.
- **Mgt team and Board survey for GM evaluation:**  
Survey process was discussed for General Manager evaluation.
- **Board Events:**  
Quarterly Board tabling events supported by both Membership, Board Development committee, and MMS Amber Hughes was discussed.
- **Staff Appreciation:**  
The Staff Appreciation process was discussed. Date TBA.
- **All Staff meeting:** Date TBA.

## **Committee Reports:**

- **Board Development:**  
Has not met. Next meeting TBA.
- **Membership:**  
Has not met. Next meeting TBA.
- **Finance:**  
Will not meet in July. Next meeting August 11th.
- **Policy:**  
July meeting postponed. Next meeting TBA.
- **Executive:**  
Has not met. Next meeting is July 20th.

## **Closing:**

### **Review Decisions, Tasks, Assignments:**

- Piers: Board Ed and Message from the Board.
- Gia is following up with Columinate.
- Scott and Aubrey Staff Appreciation.
- Scott and Aubrey, Board recruitment quarterly labeling w/ Amber.
- The Board will work to fill the vacancy spot.
- Board will review By-laws for September.
- Membership Committee will work with MMS Amber Hughes to prepare for CAD.

**Review Board Calendar:** The board calendar was reviewed.

**Next BOD Meeting:** Sept 16th, 2021 in Quincy and via zoom; Board Meetings will now be held the 3<sup>rd</sup> Thursday of each month.

**Summary for Employee Memo:** Gia will email Marcie.

### **Adjourn Meeting:**

Scott motioned to adjourn the meeting; Piers seconded. The meeting was adjourned at 7:16.

### **Closed Session:**

Closed session was held.

Note: The Member Services Coordinator makes approved changes to the prior meeting's minutes and forwards the final version to the board secretary and the board president. The secretary posts the final minutes in the board Dropbox, and the Member Services Coordinator posts in the store and on the QNFC web site.